

## St Edward Catholic Elementary School CSAC Meeting Minutes

September 21, 2015  
1 Botham Rd

Present: Anthony De Ciantis (Principal), Dan Amodio, Lisa Nerpiti-Cazzolli, Larisa Mottaz, Marie Palombi, Alison Boase, Gonzalo Santana, Kirby Szeto, Robert Batelli, Stefano Ianes, Chris Perreira, Cheryl Bristol, Emily Gardiner-O'Halloran, Gloria Desiri, Lidia Macchiusi, Susan Baker, Sherrie-Lee Neill, Ayako Shima, Richard Varela, Diana Napoli, Michael Trovela, Michael Bernard, Eduardo Rigo, Fil Fiorito, Luiz Mendes, Nadia Zazzarino, Darlene Potter, Huynh Tu Suong, Carmen Sampaleanu, Michelle Carey, Esther Tchduanguem, Maria Persand, Josie Sabatini (teacher rep)

No	Action Item	Assigned to	Due Date	Status	Comments/Notes
1	A donation letter to be made to the Catholic cemetery, for Rebecca's garden.	Mr. DeCiantis	TBD	Open	Grandparent has agreed to help with this project. Catholic Cemeteries has agreed to make a donation – Tony to find out how much. Proposal for other children to be memorialized in the garden, as well. JP to seek out a landscape architect to help with layout.
2	On-Line payments. Can we have an on-line payment form for CSAC fundraisers? Research and presentation back to CSAC.	Chris Pereira		On Hold	Waiting to hear how the TDSB trial with a vendor went. We are not moving forward with a vendor in the TCDSB. Call with a Cambridge company to get a demo of their payment tool, which is used in other parts of Ontario. Looking to influence the board to adopt this tool. With board awaiting decision on whether we can be chosen for a pilot
3	Youth Leadership	Gloria	Sep 2015	Closed	Ms D'Amico called a meeting with grades 6,7, 8 students today. Rodriguez and D'Amico are revising the ME to WE day. To be part of the principal's update moving forward. Frances D'Amico is the new teacher, willing to take ownership of the initiative Gloria to look into opportunities with St Edward's Parish. TCDSB attended December meeting. Documentation attached. Discuss how we want to engage the team from the board at next meeting
4	St Edwards hand book	Parent Engagement Committee	September	In Progress	Call to new parents about their experiences to contributing to the new parent hand – contact Larisa Mottaz. Email to other CSAC Chairs asking if they have a parent orientation book.

No	Action Item	Assigned to	Due Date	Status	Comments/Notes
					FAQs will not be a handbook but a website. Need access from board to edit the website.
6	To regroup with volunteers and send an update on the Fun Fair plan	Mike Fitzpatrick	June 4, 2015	Open	Volunteer forms will be going out this week Advanced ticket sale forms going home by May 14th Games ordered More communication will be forthcoming Please let Rebecca know if there are any high school students for face painting, arts and crafts
7	Liaise with Tony to put forward MyBlueprint from the TCDSB to the school	Cheryl Bristol Dan Capozzi	Oct 2015	Open	
8	Teachers to provide feedback on Career Day -	Chris Pereira and Gonsalo Santana (teacher rep Dan Capozzi)	Sept 2015	Closed	Need a Career Week sub committee lead for next year; to work with teachers Lots of positive feedback so far. Next time, avoid scheduling it during EQAO period
9	Mr DeCiantis to prepare a calendar of sponsored activities for review in the September to avoid conflicts	Tony DeCiantis Emily Larisa Mottaz Dan Amodio	Sept 2015	In Progress	No calendar available but Tony listed all activities currently how we are going on; Now have intermediate baseball; Focus on junior indoor soccer and basketball Hosting TCDSB Junior basketball Tournament this year Ski Day will continue this year We still need a list of activities, grades eligible, what to expect. Dan, Larisa and Emily. Include fundraising
10	Mike to collect feedback on Fair to reflect on what went well and what to improve	Mike Fitzpatrick	Sept 2015	Closed	To be discussed when we start planning next year's Fun Fair
11	JP to coordinate to have				
12	Tony to speak with bus company to avoid driving on Bassano or Franklin where there are no sidewalks	Tony	Oct 2015	Open	
13	Tony to speak with bus company to avoid driving on Bassano or Franklin where there are no sidewalks	Tony	Oct 2015	Open	
14					

### 1. Treasurer Update– Lisa Nerpiti

Closing Balance at end of August is \$34,014.55.

Balance is very high because we hosted the annual swim meet for the board. There is an excess of \$16,800 from last year to be spend this month. Plus \$4,800 from last year not cashed out.

## **2. Principal Update – Tony DeCiantis**

**Enrolment:** We have had an increase in summer enrolment of 71 new students. We now have 440 students with capacity for an additional 20 more.

## **3. New CSPC Executive Voted**

This year's CSPC will have 23 voting members.

Co-Treasurers – Lisa Nerpiti-Cazzolli; Robert Batelli; Darlene Potter

Co-Secretary – Maria Persand; Alison Boase

Co-Chair – Dan Amodio and TBD (looking for a second co-chair)

Other CSAC Board Members: Jamie Stuart; Glenn Marshall; Emily O-Halloran; Michael Bernard; Richard Varela; Kirby Szeto; Gonsalo Santana; Sherrie-Lee Neill; Larisa Mottaz; Cheryl Bristol; JP Kamel; Carmen Sampaleanu; Chris Pereira; Luiz Mendes; Stefano Ianes; Fil Fiorito; Ayako Shima; Michael Travelo

## **4. Curriculum BBQ Night**

Being held on October 1<sup>st</sup>. Volunteer form passed around. Lisa to remind Tony to send a reminder. Suggestion was made for healthier, vegetarian options next year.

## **5. Parent Engagement**

This year's Pro Grant money will be spent on Social Media Awareness on March 1<sup>st</sup>, 2016. Using last year's format of dinner and child care for families to attend.

Class Lists will be running again this year. Goal is for every child to have an email address associated with them. These lists will be merged into 'One List'. Tony is working to merge last year's list with this

Each class has a class parent who uses the list to maintain communication between teachers and parents and updates the classes.

Volunteers interested in being a class parent please see Larisa Mottaz.

## **6. Co-Leads of Career Week**

Chris Pereira and Gonzalo Santana (teacher rep Mr Capozzi)

## **7. Budget Committee**

Robert Batelli is budget committee lead. Volunteers interested in being part of the committee, please see Robert.

Budget to be tabled in November meeting.

#### **8. Pizza Lunch**

Lydia Macchiusi is running Pizza Lunch again this year. Looking for volunteers during the lunch hour. Six days between October –December for 45 mins during the lunch hour.

#### **9. Dance-a-Thon Lead Selection**

Gloria Desiri and Emily Gardiner-O'Halloran put forth a proposal for this year's activity. DJ Mike has agreed to DJ the event. Looking for decorations and volunteers.

Tony to get a permit for Thursday, October 29<sup>th</sup> to decorate the gym

Requesting \$3,150 (including \$401 of contingency)

Motion approved: 18 for; zero against.

JP Kamel motioned to adjourn the meeting, Robert Batelli seconded; all were in favour.

Meeting ended at 9:08PM.

**Next meeting is October 5<sup>th</sup>.**