

St Edward Catholic Elementary School CSAC Meeting Minutes

April 13, 2015
1 Botham Rd

Present: Anthony De Ciantis (Principal), Dan Amodio, Lisa Nerpiti-Cazzolli, Rosanna Delgrosso, Larisa Mottaz, John-Pierre Kamel, Anthony Chan, Michael Fitzpatrick, Marie Palombi, Alison Boase, Gonzalo Santana, Kirby Szeto, Brette Rosalin, Kimberly Clark, Robert Batelli, Stefano Ianes, Chris Perreira.

Recording Secretary: Carmen Sampaleanu

1. Reflection on the Year of Charity - Mr. Habib

Mr. Habib facilitated 45 minutes of prayer, songs, readings and a group activity on the charity theme.

2. Last Meeting's Minutes and Action Items

Last month's minutes were reviewed.

Rosana motioned to accept the revised minutes, Rob seconded. Motion was unanimously passed with 11 votes.

Action Items:

Note: [this week's updates are in blue.](#)

No	Action Item	Assigned to	Due Date	Status	Comments/Notes
1	A donation letter to be made to the Catholic cemetery, for Rebecca's garden.	Mr. DeCiantis	TBD	Open	No update.
2	On-Line payments. Can we have an on-line payment form for CSAC fundraisers? Research and presentation back to CSAC.	Chris Pereira		In Progress	Call with a Cambridge company to get a demo of their payment tool, which is used in other parts of Ontario. Looking to influence the board to adopt this tool.
3	Career Day Do we want to proceed with a career day at the school? Objective – get parents involved.	Dan Amodio	Early 2015	Closed	Decision was made to held a Career Week, May 25 to 29. See details in Dan's letter to parents.
4	Youth Leadership	Gloria	Mar 2015	In Progress	Gloria to look into opportunities with St Edward's Parish. TCDSB attended December meeting. Documentation attached. Discuss how we want to engage the team from the board at next meeting
5	St Edwards hand book	Parent Engagement Committee	June	In Progress	Email to other CSAC Chairs asking if they have a parents orientation book. FAQs will not be a handbook but a website. Need access from board to edit the website.
6	Swim Meet update (Meet on Mar 7-8)	Tony, Dan, Rosanna		Closed	Continue to need a lot more volunteers for the day of the meet (Mar 7-8). Call for sponsorship.

No	Action Item	Assigned to	Due Date	Status	Comments/Notes
8	Treasurer to attend staff meeting to encourage teachers to spend the money	Lisa		Open	Not happening yet... Next meeting after March Break.
9	To regroup with volunteers and send an update on the Fun Fair plan	Mike Fitzpatrick	Apr 17, 2015	Open	

3. Treasurer Report and Swim Meet Budget Vote – Lisa Nerpiti

Lisa presented the treasurer report and noted it had been a busy month, mainly due to the swim meet. Closing balance is ~ 60k.

Lisa also presented the Financial Report for the Swim Meet: Gross Revenue 51K, Expenses 21K, Net 30K.

Rob presented a budget proposal for spending the Swim Meet revenue.

- Budget committee met and decided to use the money for capital items, as this was a one-time earning opportunity.
- Teachers and students were consulted and provided a wish-list as inputs.
- Spend categories:
 - Athletics: basketball and soccer nets, hockey sticks and balls, sports jerseys, portable tent canopies, others.
 - Audio/Visual: projecting screens
 - Learning Enrichment: greenhouse, microscopes, music instruments (brass).
 - Donations & Dedications: Painting, Angel Foundation, Sick Kids Hospital, Kids Help Line, Sunnybrook Foundation.

Discussions ensued and Lisa clarified that computers and electronics are being funded yearly from the regular budget, hence not included here.

Budget Committee will drive the execution of this budget towards completion by the end of the school year.

Dan will publish the approved budget in the school newsletter.

Dan motioned the CSAC voting members to vote. Budget was unanimously passed with 11 votes.

4. Principal Update – Tony DeCiantis

Academics: Superintended visited last week and school demonstrated elements of the improvement plan. Next year will continue focusing on boosting kids up and better parent/teacher engagement.

School boundary: St Edwards is in high-demand. Kids currently in school and out of boundaries are ok, including their siblings, as long as there is continuity in their attendance. If older siblings left the school, the younger ones who are outside the boundary will be wait-listed.

Mr DeCiantis is forecasting that St Eds will be at full capacity by fall 2016.

Upcoming events:

- **May 7th**: Anniversary Mass for the school blessing + First Communion Celebration. Parent volunteers needed.
- **Apr 28th**: Gr. 4-8 Spring concert.
- **May 11** – Café Français.

5. Pro Grant - Larisa

Larisa had a short-list of 3 grant activities, which she researched as candidates for next year's Pro Grant funding. Feedback was collected about these 3 activities from last year's participating schools.

Recommendation: Workshop on Social Media Awareness – in early 2016.

6. Hockey Tournament – Dan

Dan presented a proposal for this year's tournament. This is the 2nd hockey tournament, planned over 2 weeks at the end of May. There will be 10 teams.

Forms will be sent home to parents.

7. Google Drive – Jean Pierre Kamel

JP has set up a shared repository of CSAC information. Parents who wish to have access are being asked to provide him with their Google account. Currently 4 documents in drive.

8. Teacher Appreciation Breakfast – Rebecca and Eleonora

Dan presented the breakfast proposal, on behalf of Rebecca and Eleonora, noting that Teacher appreciation had become a yearly tradition. Proposed for the week of May 25.

9. Career Week - Dan

Career week scheduled for Week of May 25th. Forms going home to parents.

Dan motioned to adjourn the meeting, Rosanna seconded, all were in favour. Meeting ended at 9:16 PM.