

St Edward Catholic Elementary School CSPC Meeting Minutes

October 13, 2015
1 Botham Rd

Present: Anthony De Ciantis (Principal), Dan Amodio, Lisa Nerpiti-Cazzolli, Larisa Mottaz, Marie Palombi, Gonzalo Santana, Kirby Szeto, Robert Batelli, Chris Perreira, Emily Gardiner-O’Halloran, Lidia Macchiusi, Sherrie-Lee Neill, Richard Varela, Luis Mendes, Nadia Zazzarino, Darlene Potter, Carmen Sampaleanu, Glen Marshall, Rebecca Scanga, Brette Rosalin, Nunzio Grella, Michael Trovela, Maria Persand.

1. Opening Prayer

2. Minutes Review: Minutes from the meeting held on October 13th. were presented, reviewed and approved by all attendees.

3. Action Plan Review and Status:

No	Action Item	Assigned to	Due Date	Status	Comments/Notes
1	A donation letter to be made to the Catholic cemetery, for Rebecca’s garden.	Mr. DeCiantis	June 2016	Ongoing	a. Grandparent has agreed to help with this project. b. Catholic Cemeteries has agreed to make a donation – Tony to find out how much. For December’s meeting we are to have more information. c. Proposal for other children to be memorialized in the garden, as well. d. JP to seek out a landscape architect to help with layout.
2	On-Line payments. Can we have an on-line payment form for CSAC fundraisers? Research and presentation back to CSAC.	Chris Pereira		On Hold	Waiting to hear how the TCDSB trial with a vendor went. We are not moving forward with a vendor in the TCDSB. Call with a Cambridge company to get a demo of their payment tool, which is used in other parts of Ontario. Looking to influence the board to adopt this tool. With Board awaiting decision on whether we can be chosen to be pilot.
3	St Edwards Hand Book	Parent Engagement Committee, Tony & Dan	a. Hard copy in October b. Web Site: TBD	Ongoing	a. It has been combined with the School Calendar - "Activity Calendar" to be posted in the web site too. 90% finished. - Listing of all sponsored school activities such as: * Intermediate basketball team activities * Junior indoor soccer and basketball activities

					<ul style="list-style-type: none"> * Hosting TCDSB Junior basketball Tournament this year * Ski Day will continue on 2015 - 2016 * Fundraising activities and details? <ul style="list-style-type: none"> b. The hard copy to be sent to the parents in October. c. Loading in the web site not yet determined.
4	Fun Fair	Mike Fitzpatrick	January 2016	Closed - For now	Reconvene with the leaders of this topic in January 2016.
5	Liaise with Tony to put forward "My Blueprint" from the TCDSB to the school	Cheryl Bristol Dan Capozzi	Nov. 2015	Ongoing	<ul style="list-style-type: none"> a. SW Program to be purchased by the School Board. b. Purpose is to have kids oriented on future career paths. c. This, appropriate when kids begin to inquire on secondary school.
6	Career Day	Chris Pereira and Gonzalo Santana	Nov. 2015: Status to be shared	Ongoing	<ul style="list-style-type: none"> a. Project is in progress and will soon be shared with the teachers. b. Need a Career Week sub-committee lead for next year; to work with teachers. c. By December there should be a defined action plan to follow.
7	Tony to speak with bus company to avoid driving on the streets of Bassano and/or Franklin where there are no sidewalks; as well as to review the settled school schedule in order to prevent future delays in its accomplishment.	Tony	Nov. 2015	Open	<ul style="list-style-type: none"> a. Stock Transportation to be invited to the next meeting. b. Larissa will invite them. c. Compile the different issues and concerns so we may share with them. d. Put together a "Bus Committee" so parents may interact with the bus company.
8	Greenhouse	Tony	Nov. 2015	Open	<p>There is no formal response yet. It may take up to one year due to the Board's regulation and its procurement procedure.</p> <p>Tony will reach out to his contact in the Board and resurrect this topic. For the next meeting we will have an update.</p>
9	Me to We	Tony	Nov. 2015	Open	<ul style="list-style-type: none"> a. Grades 6th to 8th are involved. This initiative is to start up again after a correct connection with the Youth Leadership Team. <p>* Tony to confirm the amount they want to fund-raise as it was communicated at \$5000.</p>

					<p>b. Besides this, the initiative of the school helping out in some manner for the eighth grade closure celebration has been presented.</p> <p>c. Purpose is that of all fund raising activities are to be aligned and addressed by the school in a joint manner.</p> <p>d. This topic is to be further on analyzed during the next meeting with the participation of the involved teacher.</p>
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- **Treasurer Update– Lisa Nerpiti**

Closing Balance at end of September is \$26,271.95 after taking out what is to be spent this year. This is the basketball nets (bought) and the soccer nets. There is money allocated to purchase these but have not been done so yet. Nunzio will cover this topic; he will contact Lisa.

For the "Cross Country"; there is need of a banner/mascot. There are CD\$500 allocated for this purpose.

- **Principal Update – Tony DeCiantis**

1. Goals for the year: Narrow goals to those which are measurable and achievable.

- Catholic faith: Family, parish and school.

2. Students are academically doing well; have achieved high results, are actually achieving into higher rates.

- Focus on math better on the conceptual level.

* Go beyond memorizing; focus is on concepts.

*Fix real problems (parent engagement & involvement is required at this point).

3. Parents concerns: Some parents worried about the school layout: There is ample supervision at all times. There is no need for a fence or for more security.

* Locking of doors can't come from the inside; doors are to be able to open from the inside, able to allow free exit in the event of an emergency.

* The automatic button does not work if the door is locked; only by the use of the handle may the door open.

* There are identified parents who have volunteered; there is acknowledgement of who should be inside the school and who shouldn't.

* Further on visible identification for these parents will be elaborated and used.

- **Committee Updates:**

- a. Budget Committee**

Rob has not received many responses. The committee is to meet on October 26th. This said, for the next meeting we will have an update.

- b. Dance - a - Thon**

Pledges and letters were delivered to students on Friday October 9th.

The pledges are to be received by October 29th.

Decoration of the gym will take place on the 29th. from 7 to 9 p.m.

Something permanent for these purposes is to be installed in the windows; this is Glen's suggestion. Black clothes for example.

Tony mentions the "Media Center" not to be able to lend the musical equipment for the Dance – a - Thon, hence we are to possibly rent this equipment. Mike will check what musical equipment he may have and let us know what he has in order to put together for the event. Nevertheless, it is highlighted that this is solely the Board's responsibility.

- c. Pizza Lunch**

Lydia presents the first report: mayor coverage and well received by the kids.

- d. Grade Parent**

Larissa shares that there is a current 77% coverage vs. 85% there was last year by the end of the year; this shows great advance moreover when there are 71 new students and these have been covered.

Next step is to close the parent representatives for all classes.

- e. School Web Site:**

Kirby mentions the site is up and running. We may access from www.stedwardcs.ca

Purpose is that of loading the meeting minutes which are of public access; the school bus content information, the loading of school forms/formats for parents in the event of not receiving a hard copy, to provide a school form repository/inventory, etc.

It provides an easy view from the smart phones; it runs on word press so it may maintained by the parents.

f. Christmas Baskets

Ten families have been covered by the school. Volunteers are required; Dan has offered himself to work on this topic jointly with Rebecca, Lisa, Emily and Kathia.

g. Me to We, Sponsored Fund Raising Activities & Grade Eighth

Grades 6 to 8 are involved. This initiative is to start up again after a correct connection with the Youth Leadership Team.

There is to be a full calendar for fund raising activities so these new initiatives may be seen; every activity with a charity component is to be outlined in this calendar.

This mentioned go in hand with the Eighth Grade Fund Raising situation. There is a need to settle structure within these activities in order to allow them to interact with the rest of the charity activities the school promotes. This is to be done jointly; led by the school.

This said, the initiative of the school helping out in some manner for the eighth grade closure celebration has been presented. This done, all fund raising activities are to be aligned and addressed by the school in a joint manner. To be further on analyzed during the next meeting with the participation of the involved teacher.

h. Instrumental Board Update

Tony noted that the instruments were purchased and Lisa would cut a cheque once the invoice is received.

Motion unanimous; hence, zero against.

Rob motioned to adjourn the meeting, Glen seconded; all were in favor.

Meeting ended at 9:25 p.m.

Next meeting is on November 2nd.